Docmail

As a surgery we have chosen to send the majority of our letters out via Docmail.

WHAT IS DOCMAIL?

Docmail is a unique online mail management solution for letter printing and mailing needs.

HOW DOES DOCMAIL WORK?

Docmail allows you to enter your mailing requirements via a website to our secure servers. Behind the scenes, Docmail is delivered to you direct by CFH Total Document Management Limited (CFH), one of the UK's leading document outsource processors. From our state of the art production facility, we use the latest printing and enclosing technology combined with envelope sorting equipment. These tools allow us to offer you considerable savings, and save you all the hassle! See www.cfh.com for more details on CFH in general.

IS DOCMAIL SECURE?

The Docmail website uses the highest strength 128 bit encryption, so you can be sure that your details will be safe. Once your mailing details hit our servers, you are then in the hands of one of the UK's most secure production facilities. The CFH production site has the highest levels of both physical and IT security which enables us to process your mailing with complete assurance.

CFH have achieved the status of an APACS Standard 3 approved printer and are accredited to the following schemes:

- APACS 55: Cheque Printer Accreditation Scheme
- APACS 72: PINS Printer Accreditation Scheme
- BS ISO IEC 27001:2005 Information Security Management Systems
- BS 9001:2000 Quality Management System
- FSC (Forest Stewardship Council)
- PEFC (Programme for the Endorsement of Forest Certification)
- ISO BSI 14001 Environmental Management System

- Connecting for Health - 100% approval Information Governance Toolkit.

All manufacturing, information processing and mailings are undertaken under the guidance of these standards.

IS DOCMAIL ENVIRONMENTALLY FRIENDLY?

CFH, the company behind Docmail, holds accreditation from both the FSC (Forestry Stewardship Council) and PEFC (Programme for the Endorsement of Forest Certification). These two globally recognised accreditations promote the responsible management of the world's forests. CFH also has BSI ISO 14001:2004 for its environmental management system.

In addition to ensuring all our paper is from responsibly managed sources, CFH also promotes the Toptree scheme. This runs in conjunction with the Woodland Trust, and has planted over 80,000 trees in the UK to date. See www.toptree.com for more information. Using Docmail can also help to reduce your carbon footprint as everything happens under one roof with one lorry taking all the post away.